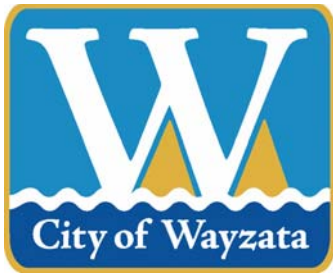


Wayzata City Council Workshop Meeting Agenda
Wayzata City Hall Community Room, 600 Rice Street
Tuesday, June 20, 2017

WORKSHOP TOPICS FOR DISCUSSION:

- | | |
|---|---------|
| 1. Update on Access to Lake Street from Steele Fitness Private Driveway (5:00 PM) | Page 3 |
| 2. Discuss Progress on Platform Tennis Park Improvements (5:30 pm or immediately following) | Page 10 |
| 3. Discuss Summit Park Cemetery Expansion Options (6:00 PM or immediately following) | Page 42 |
| 4. Review Boat Slip Policy (6:30 PM or immediately following) | Page 48 |



City of Wayzata Public Works
299 Wayzata Blvd. W
Wayzata, MN 55391

Director Of Public Service

David Dudinsky

City Engineer/Assist. Public Works Director

Mike Kelly

Public Works Superintendent

Jim Eibensteiner

Public Works Secretary/Utility Billing Clerk

Rebecca Jones

Memorandum

TO: City Council and City Manager
FROM: David Dudinsky; Director of Public Service
DATE: June 14, 2017
SUBJECT: Access to Lake Street from Steele Fitness Private Driveway

Recently, a council member received a complaint about the lack of visibility when exiting the private parking that serves Steele Fitness and Fabulous Nails in the 700 block of Lake Street. Both properties and the private parking lot between them are owned by Mr. Charlie Schoen.

Specifically, the complaint is that visibility looking west for eastbound traffic is partially or completely blocked at times, when vehicles are parked in the parking stalls closest to the driveway in question (see Exhibit A for reference).

The City Council directed staff to investigate the complaint and report to the City Council.

Staff completed the following:

- Observed and took pictures from the private driveway with vehicles not parked and parked in the street parking stalls just west of the private driveway (see Exhibits B, C, D, and E for reference).
- Received a verbal summary of accidents within the 700 block of Lake Street over the last five years.
- Talked to two property owners who own properties along the 700 block of Lake Street about the complaint:
 - o Mr. Charlie Schoen
 - o Mr. Mark Donahoe
- Photoshopped Exhibit D-1 showing yellow curb and white parking stall lines removed to demonstrate the city removing one parking stall to the west of the driveway to improve visibility of oncoming traffic.

SUMMARY

Police Chief Risvold informed me that, over the last five years, there are no reported accidents on file with the police department at the driveway entrance to Lake Street from the private parking lot referenced above.

At the end of my visit with Mr. Schoen, on site, he indicated that since there were no reported accidents on file, he is not in favor of the City removing the first parking stall west of his private driveway as shown on Exhibit D-1.

In my phone conversation with Mr. Donahoe, he stated that he has observed several times where there have been close calls with vehicles exiting the driveway and, therefore, is in favor of the City removing the first parking stall just west of the private drive as shown on Exhibit D-1.

CONCLUSION

The current parking stall configuration on the south side of Lake Street has been in place for at least the last 40 years. I will look forward to answering Council's questions regarding this complaint at the 5pm workshop following a short presentation.

Exhibit A

Access to Lake Street from Steele Fitness



Perkins Capital
Management

Property Owner
C Schoen

STEELE Fitness
Wayzata

Property Owner
C Schoen

Fabulous Nails

16

Oh Baby! Wayzata

Property Owner
Bar Lazy H Five LLC

Property Owner
C Schoen

Bellecour

Property Owner
B Schoen

Sil'vie Hair Studio

Property Owner
M & A Donahoe

Property Owner
J Beltz

Google

Exhibit B

Access to Lake Street from Steele Fitness



Exhibit C

Access to Lake Street from Steele Fitness



Exhibit D

Access to Lake Street from Steele Fitness



Exhibit E

Access to Lake Street from Steele Fitness



Exhibit D-1

Access to Lake Street from Steele Fitness





City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox
City Council:
Dan Koch
Johanna McCarthy
Alex Plechash
Steven Tyacke
City Manager:
Jeffrey Dahl

Date: June 14, 2017
To: The Honorable Mayor and Members of the City Council
From: Jeffrey Dahl, City Manager
Subject: Discussion of Progress on Platform Tennis Park Improvements

Background

As a part of the Capital Improvement Plan (CIP) review last fall, the City Council heard a presentation from the Parks and Trails Board about constructing a Platform Tennis facility at Klappich Park. Ultimately, the City Council agreed to program s Platform Tennis facility into its CIP as a 2018 project with half of the \$250,000 total cost to be funded by the Parks and Trails CIP and the other half to be funded through grants commissioned by the Parks and Trails Board.

Since then, the Parks and Trails Board has moved forward with this initiative by:

- gaging community interest in platform tennis;
- exploring grant and other funding options; and
- researching operations and maintenance scenarios.

Update

Staff has asked the Parks and Trails Board to provide an update to the Council on their Platform Tennis initiative as there are many variables that have not yet been publically discussed, such as;

- maintenance and operation costs;
- public access to the courts,
- site plan approval process, and
- how the project fits in with the future comprehensive park plan.

Before the Parks and Trails Board gets too far along, the Council should provide feedback on these key variables.

Attachments

1. Platform Tennis Workshop Packet from the Parks and Trails Board

Wayzata City Council
Wayzata Parks & Trails Workshop

5:00 pm - June 20, 2017

Attendees: Dan Baasen, Jim McWethy, Tyler Purdy, Peter Hitch

Purpose: Update City Council regarding Platform Tennis Project for Wayzata City Parks

Agenda Suggestions:

- A. The Proposal.
- B. Benefits for Wayzata Residents.
- C. Municipal Program nationwide survey.
- D. Muni Questionnaire Responses
- E. Operating Plan and Sustainability. (3 ways)
- F. Projected Costs of Construction.
- G. Financials.
- H. Fundraising progress.
- I. Next steps and procedures.
- J. Timing.

Materials in Council Packet:

- 1. Agenda Suggestions.
- 2. PT Timeline.
- 3. Original Accepted Proposal – October 2016
- 4. Brochure.
- 5. Benefits for Wayzata Residents. (Enhance Quality of Life for Residents, Businesses and Community)
- 6. Municipal Survey.
- 7. Municipal responses to questionnaire.
- 8. Scribble Maps showing Klapprich locations.
- 9. Proposal Summary
- 10. Summary P&L \$100 (99 members)
- 11. Summary P&L \$200 (99 members)

Wayzata Platform Tennis Courts and Program

Project Timeline (2015 – 2017)

Dan Baasen is the Chair of the Wayzata Parks & Trails Board. Its members are:

- Dan Baasen
- Merrily Babcock
- Mary Bader
- Joanie Cunningham
- James McWethy
- Tyler Purdy
- Sarah Randolph
- Sarah Showalter

In the spring of 2015 Dan's son was home on vacation from Chicago and told his dad about all the public platform tennis spreading through its suburbs. Dan had played in his youth. After further research into the growth of municipal platform tennis in Chicago, the Parks & Trails Board became comfortable to allocate \$65,000 of its capital budget to building a court in the Wayzata parks.

Somehow, Dan learned that Peter Hitch, a local Wayzata shop-owner and member of the Chamber of Commerce Board, had some Minnesota paddle ties and asked him whether the game made sense for Wayzata. Of course, Peter said "you bet!"

Dan asked Peter to spearhead getting it built, but Peter told him only on four conditions:

1. Two first class courts (Reilly) with heaters and LED lights.
2. A nice warming hut with maybe an outdoor fire pit for gathering and camaraderie.
3. A paddle-wise program organizer to teach and market the sport and its culture.
4. Promote health, camaraderie and family, outdoors in our parks, during the winter.

Dan agreed and then Peter explained that he was pretty sure they were going to need additional capital, to make approximately \$250,000, to get it done. As a start, Peter made a presentation to the P&T Board. It was positively received and Dan suggested further research into the reasons for the popularity of the activity nationwide.

So, the process began. Dan formed a small group to work on the idea with him: Jim McWethy, a P&T Board member and local store owner, and Peter Hitch.

To make a fulfilling but long story short, Peter had discussions with Ann Sheedy (APTA Exec Director) and Mark Parsons (APTA Board and current top player) at the APTA. Jim contacted the city manager in Deephaven to learn of the sport's popularity and court maintenance needs. The group also solicited bids from Reilly for the courts. They also talked to officials at many other public programs around the country. Peter talked informally with Ken Willcox, Wayzata Mayor, about the game and how great it would be for Wayzata. He then invited the Council and P&T Board to Woodhill Country Club in the summer of 2016 to try it out. Afterwards, the group gathered around the outdoor fire pit, experiencing the camaraderie the game and its environment fosters. We soon learned they loved it!

So, back to the Council and the budget. Eventually, in late summer 2016, the P&T Board brought its new request for \$250,000 to complete the facility to the workshop discussing the 2017 budget. At the November 1 Council meeting, the budget was approved and \$125,000 of City capital funds were allocated, so long as \$125,000 other funds could be raised privately to get to \$250,000. The Council also agreed to fund \$4,000 of the \$8,000 annual maintenance costs associated with the activity, so long as the additional costs were funded through private means like lessons, tournaments and court fees.

Chad Olson, a local enthusiast, was added to the steering group with John Bryant, the leader at Woodhill behind the scenes. The group settled on Klapprich Park as the location (plenty of space, visible from Wayzata Blvd and lights already there). Now, we were ready for the fundraising that the City's challenge was going to require. Thankfully, the City was willing to help and covered the costs of an informational brochure to help us spread the word. It was completed in late January, 2017 for fundraising in the spring.

Next we invited, Jeff Dahl, the new City Manager and Dave Dudinsky, the Director of Public Works, to try the game, look into maintenance requirements and see the importance of a nice warming and viewing hut (at Woodhill again).

The first gathering of interested parties was held at the Woodhill Barn on April 20. It included a short presentation and lots of opportunity to try it out. Meanwhile the APTA has been kept in the loop and has indicated that we should apply for a grant. The meeting was a good start. Over 50 attended. Unfortunately, the council was involved in its annual planning session and none could attend. The good news is that 12 interested parties signed up to be volunteers on the project and we received some great funding leads.

Research continues, especially in Chicago, where municipal paddle is becoming more and more popular. We have become particularly interested in the Lake Bluff, IL story as this city is very similar to Wayzata (population - 5,500, over 65 - 21%, per capita - \$55,000, and on a big lake). Dan visited the tennis, pickle ball and platform tennis (3 courts) facilities in the Lake Bluff Park District north of Chicago where he grew even more excited about bringing the game and its culture to Wayzata. It was a Thursday morning in the first week of May. Ladies groups filled the courts, the racquets pro was very helpful in explaining their need for a 4th court coming this summer and kids were coming for the junior program that afternoon.

In the meantime, four additional enthusiasts were added to the steering committee: Ty Purdy local Wayzata resident and P&T B Member, Heidi Whitaker (Wayzata business owner "Tug and Tooth"), Angie Dahlof (former Wayzata resident, now Medina) and Peggy Burnet (new Wayzata gallery owner and long-time area resident).

Our next formal connection with the Council is scheduled as a workshop on June 20. We have done our homework; we have created a thoughtful plan that will sustain growth, be financially sound and enhance our current parks; and we are driven by enthusiastic leadership. This meeting will be a great place to answer questions about platform tennis and learn any concerns the Council may have about bringing this activity to our parks.

WAYZATA PARKS AND TRAILS BOARD

REQUEST FOR PLATFORM TENNIS COURTS FUNDING - October 2016

BACKGROUND: it is fundamental to our board's initiatives that we increase usage of our parks and trails by residents of ALL ages, ALL ability levels, during ALL seasons. Platform tennis will further these goals in the following ways:

1. All seasons, all weather. Played year around, but prime season is winter, warm or cold, sun or rain or snow
2. Played by all age levels, children through seniors
3. Very rapid learning curve, enjoyed by individuals of any athletic ability; beginners can play and enjoy their very first time out on the court
4. A very social sport, encourages social connections and interaction
5. Comparatively small space required, with courts raised off the ground to allow circulation of heating, thus not requiring a level site. Each court is 1/4 the size of one tennis court, typically with a deck and warming hut between or adjacent.

COST: Estimated at \$250,000 construction and finishing including:

- | | |
|--------------------------------------|---------|
| • Two courts complete | 157,500 |
| • Warming hut on slab (unfurnished) | 40,000 |
| • Small decking between courts | 5,800 |
| • Stairs, railings, ADA ramp | 4,500 |
| • LED lighting | 16,000 |
| • Skirting | 4,700 |
| • Gasketing | 1,800 |
| • Natural gas heating system | 10,000 |
| • Inflation, Misc | 9,700 |

MANITENANCE: Estimated \$8,000/year including routine maintenance, electricity (LED lighting), propane (heating)

FUNDING:

Construction funding:

- \$125,000 City of Wayzata CIP requested, 2018 scheduling
- \$125,000 Grants, private donations

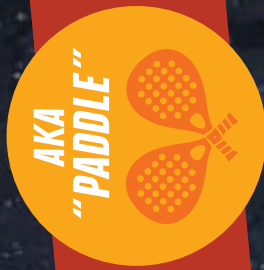
Maintenance funding: \$4,000 City of Wayzata Maintenance Fund, \$4,000 privately through tournaments, courts rentals

PROPOSED LOCATION: Klapprich Park hillside east of hockey rink (visibility, access, convenience)

COMMENTS:

- For a quick 5-minute intro to the sport, use this video link to an introductory promo clip by the American Platform Tennis Association: <https://shar.es/1xmnb>. Incidentally, one of the featured players, Susan Rudd, is a local enthusiast and has offered to help Wayzata set up court scheduling online, and a Wayzata tournament some time in the future.
- Construction cost estimates from Reilly Green Mountain Platform Tennis, the most reputable contactor of quality platform tennis facilities in the US; based on July 2016 pricing
- Maintenance cost estimates from Minnetonka's Cottagewood courts, recent and very successful installation and the only available public courts in the area. Very popular, strong participation and usage
- LED lighting most effective, durable and least light pollution

PLATFORM TENNIS, EVERYONE?



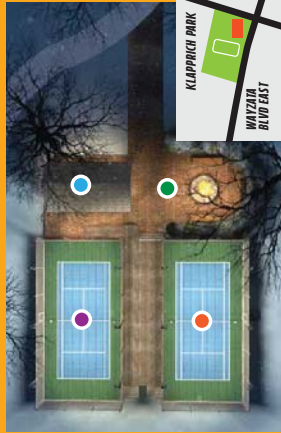
COMMUNITY FUN FOR EVERYONE

WHAT IS PLATFORM TENNIS?

Platform tennis (aka "Paddle") is a game derived from tennis and racquetball, and is gaining huge popularity nationwide. Played by all skill levels, novices through seasoned competitors, it offers healthy, outdoor vigorous exercise combined with friendly social interaction throughout all seasons. The sport contributes to a strong sense of community, providing a fun place to gather and be active year-round. In a word, it's a blast!

HOW CAN I PLAY IN WAYZATA?

The WAYZATA PARKS AND TRAILS BOARD proposes building a platform tennis facility in Klapprich Park that includes two courts with heated surfaces and LED lighting. Each court will be surrounded by 12 ft high screening to facilitate rebounding of the ball in play. A warm viewing hut and circular fire pit will be open to all users in the park, creating a great sense of community and togetherness for all ages.



COURT 1

COURT 2

WARMING HOUSE

FIRE PIT AND SPECTATOR AREA



WE'RE LOOKING FOR PARTNERS

The WAYZATA PARKS AND TRAILS BOARD is looking for support to build this facility that will be an investment for our community and bring people together. Overall project construction expenses are estimated at \$250,000. Please consider contributing to this exciting new addition to our community. It promises to be a great, friendly place for everyone to gather and have fun for many years to come!

**WANT TO HELP OUT?
CONTACT US TODAY!**

WAYZATA PLATFORM TENNIS FACILITY FEATURES

- Warming hut open year-round to all park users
- Fire pit area for viewing and community gathering
- Stairs and ADA ramp for accessibility to all
- Two courts complete with LED lighting for night play
- Decking between courts for viewing
- Natural gas heating system for an ice-free surface
- Skirting and gasketing for a quality, finished look

DID YOU KNOW...

Platform tennis is typically played during the winter months, but can also be enjoyed year-round. The Wayzata Park Board intends to include instruction, clinics, demos, league scheduling, tournaments and more at the facility for everyone, throughout the year.

IT STARTS WITH YOU

This exciting project is proposed to be started and completed in the summer of 2018. The city of Wayzata has committed a future partnership of 50% matching funds for the project construction cost, so long as the balance is raised through private donations and grants. Platform tennis is the perfect way to add depth to our community park year-round offerings. We believe platform tennis will thrive and grow and our community will be strengthened with the addition of this healthy, vibrant, socially engaging sport.

Please contact Wayzata Parks & Trails at rebecca@wayzata.org or call 952-404-5363 to find out how you can help!

**WHERE CAN I FIND OUT
MORE ABOUT THE SPORT?**

Visit the American Platform Tennis Association website for videos, information about the sport's origins, league play, instruction and more!

PLATFORMTENNIS.ORG



**AMERICAN PLATFORM
TENNIS ASSOCIATION**



Platform Tennis Program Benefits for Wayzata Residents

The P&T B believes this activity will serve Wayzata residents and enhance the quality of life for residents, businesses and the community at large:

1. It is played and enjoyed by people of all ages and ability levels.
2. It brings affordable, outdoor, winter fun to our Wayzata residents and families.
3. It offers healthy, outdoor vigorous exercise.
4. It provides friendly interaction that encourages camaraderie and a strong sense of community with a fun place to gather and be active together.
5. This facility will combine nicely with skating, sliding and playground activity at Klapprich Park. As such it will add another outdoor activity for youngsters at the elementary schools just a block in each direction.
6. This activity will increase participation in the tennis and pickle ball program at Bell Courts.
7. With thoughtful operating policies platform tennis will be a revenue positive program for the City just as it is in most municipal programs across the country.

Platform tennis is ideally suited for Wayzata and its active residents will quickly adopt it as a healthy, family oriented outdoor activity.

Muni PT Survey

(Does not include real estate development communiites or Private Clubs)

8-May-17

Association	# Members	Manage	Pro?	# Cts	Social	Jr	Resident					Non-resident								
							Indiv	Womer	Cpl	Family	Sr	Sr Cpl	Hrly	Jr	Indiv	Cpl	Family	Sr	Sr Cpl	Hrly
Guilford, CT					40		68			136					108		225			
Lakeville, CT							75			125										
Grosse Point, MI							100								150					
Princeton, NJ							102			187					194		362			
River Forest, IL	165 Assn	PT		4		81	171							97	205					
Glen Ellyn	276 Assn	Winter		4		150	200			425				150	250		475			
Hinsdale, IL	329+273 Life Village	Yes		8		120	120			175			\$10	289			35			\$15
Wilton, CT (YMCA)						225								325						
Como, CT						100	250			350				500						
Oakland Cty, MI						260				400										
Greenich, CT						325							\$25							
Elysian, OH						360			540	600	225	360								
Lake Bluff, IL	170 PD	Yes		4	200	470				410				530			462			
Scituate, MA						475								800						\$26
Wilmette, IL	265 Head Pro	Yes		4		65	480						\$24	90	580					
North Boulder, CO						274	552			225 pe	369			363	689		345 per	489		
Glenview, CT						125	725						\$25	135	785					
Glenview, IL	310 + Junior	PD	Yes			100	650							750						
Winnetka, IL	305 50/50	Yes		4		650	550													
Stamford, CT (Capital)						500	1000		1250	1250	800	800								
Stamford, CT						750	1295		2050	2450	800	1000								
Brookline, MA						Modest														
Darien, CT													\$20/\$25							
New Canaan, CT																				
Deephaven, MN																				
Bernards Twnshp, NJ																				

April, May, June, 2017 Telephone and Email Questionnaire

Over the past 45 days, twelve municipal platform tennis facilities in different areas of the U.S. were contacted by our steering committee members and were asked about various aspects of their operations. So far about ten have responded, six to date have answered to the same list of questions, set forth below.

These six municipalities' responses are included in this packet:

- a. New Caanan, CT Steve Benko, Director of Recreation
- b. Glen Ellyn, IL Mike Graham, President and Treasurer, Glen Ellyn Park District
- c. Deephaven, MN Dana Young, City Administrator Clerk-Treasurer
- d. Darien, CT Jim Coghlan, Assistant Director of Parks and Recreation
- e. North Boulder, CO Bryan Beary, Recreation Manager—District Services
- f. Wilmette, IL Ania Kazakevich, Manager/Head Professional, Wilmette Park Dist

1. To what degree has platform tennis been a successful program in your parks? Or another way, what are your city's strategic objectives for your PT facility and programs? Are they being achieved?
2. Do you have any idea why it has been so popular? (so unsuccessful?)
3. What benefits has platform tennis brought to your residents?
4. Is there a city or park official that we could talk to?
5. How is your program administered? (Internally by the city or park district? An association?)
6. Do you have a paddle pro or administrator?
7. Who does the maintenance?
8. If someone argued that platform tennis is an elite sport that does not belong in your parks, how would you deal with that position?
9. What ages play in your programs today? Men or women? Is there mixed play?
10. Is there free, walk-up play?
11. Are your courts a burden on the city or park district? Is maintenance a problem?
12. What % of play is winter vs summer roughly? Are your courts used in summer?
13. To what extent, if any, has PT in your city influenced other parks programs, such as tennis and pickleball?
14. Do your programs revenue positive or negative for the city?
15. Knowing what you now know about platform tennis and its culture, and if you did not have a platform tennis program today, what would you tell your council or park district who had been approached by citizens who wanted to start a program in your parks?
16. Would you mind if someone from our city gave you a call?

NATIONWIDE MUNICIPAL PLATFORM TENNIS FACILITIES SURVEY

June 5, 2017

New Caanan, CT

Contact: Steve Benko, Director of Recreation, Town of New Caanan, CT

Phone: 203.594.3600

1. What are your city's strategic objectives for your PT facility and programs? Are they being achieved?

Have had 6 courts for over 20 years, now have 4 (2 were removed for park facilities expansion, 4 completely rebuilt). PT has been growing in recent years, courts are not satisfying demand, are working on public/private partnership to build 2 more courts.

2. Do you have any idea why it has been so popular? (so unsuccessful?)

Adult mixers (time slots set aside for round-robin adult play), youth programming, and inter-club team—both mens and womens—are popular

Outdoor winter sport, strong social interaction, youth getting into it

3. What benefits has platform tennis brought to your residents?

Courts are in use almost constantly all winter; have 3 womens teams, 4 mens teams, High School team, womens Sunday afternoon clinics, free introductory clinics for new players and all youth

4. Is there a city or park official that we could talk to? Hopefully a player at your courts!

5. How is your program administered? (Internally by the city or park district? An association?)

City owns courts, Park and Rec staff administer all scheduling and programming; an informal advisory group of enthusiastic, experienced players meet with P & R staff prior to each season to consult on upcoming scheduling and programming.

6. Do you have a paddle pro or administrator?

No, but contract with pro for some clinics, and experienced volunteers handle youth and novice adult clinics. They use software for scheduling called "tennisource.net"

7. Who does the maintenance?

Park & Rec maintenance staff

8. Has anyone argued that platform tennis is an elite sport that does not belong in your parks? How have you dealt with that position?

No, just the opposite. There are 3 country clubs with courts within the city; the city offers municipal PT for those residents who cannot or do not wish to belong to a club as an affordable alternative, plus for residents that would like to play with friends and guests

9. What ages play in your programs today? Men or women? Is there mixed play?

Full range of ages: youth, High School, adult, seniors

10. Is there “free” walk-up play?

No, but fees are minimal \$110/yr, family \$215, seniors (62+ yrs) \$65

11. Are your courts a burden on the city or park district? Is maintenance a problem?

No. Total expenses, including utilities, maintenance, staffing, administration, run about \$35,000/yr, fees bring in about \$32,000

12. What % of play is winter vs summer roughly? Are your courts used in summer?

Pretty much full during winter, Oct—April; summer increasing fairly rapidly, especially early mornings and 8pm to 10pm evenings (too hot mid-day). Low-bounce balls used in summer

13. To what extent, if any, has PT in your city influenced other parks programs, such as tennis and pickleball?

All 3 are growing, especially pickleball

14. Are your programs revenue positive or negative for the city or park district?

Fees are designed to roughly break even. Courts and clubhouse are available for rental Fri and Saturday evenings

15. Knowing what you now know about platform tennis and its culture, and if you did not have a platform tennis program today, what would you tell your council or park district who had been approached by citizens who wanted to start a program in your parks?

Summary of previous comments: very social (mixers popular), outdoor winter exercise and park usage, wide age range, low-cost fee structure

16. Would you mind if someone from our city gave you a call? Not at all

Note: are also using PT courts for pickleball in summer. Very hard on shoes and balls. Looking into possible plastic overlay for courts made by Sport Court

GLEN ELLYN PLATFORM TENNIS CLUB

A NOT FOR PROFIT CLUB DEDICATED TO PROMOTING AND SUPPORTING THE SPORT OF PLATFORM TENNIS IN AND AROUND GLEN ELLYN , IL.

1. **What are your city's strategic objectives for your PT facility and programs? Are they being achieved? Or another way, to what degree has platform tennis been a successful program in your parks?** Glen Ellyn Park District (GEPD) began platform tennis in 2007 behind the support of a core group of players. Through a unique public – private partnership, the program thrives. It fits with the GEPD mission, it is the most popular adult program across all GEPD activities and it runs an annual operating surplus.
2. **Do you have any idea why it has been so popular? (so unsuccessful?)** Passionate players, a strong tennis program in the community feeding new players, a large house league which introduces players without pressure, a very successful travel league program in the Chicago area which drives play, and a strong active board at the Glen Ellyn Platform Tennis Club (GEPTC).
3. **What benefits has platform tennis brought to your residents?** Winter activity, over 300 residents playing and meeting each other, an asset which the GEPD paid half of the capital cost but owns 100%, and an attraction that few other communities near us have which helps attract new residents.
4. **Is there a city or park official that we could talk to? Hopefully a player at your courts!** You can contact Dave Harris (executive director of GEPD) or Kathleen Esposito (director of recreational programs for GEPD). Neither play formally, but our Village Manager, Village President and a Village trustee all play. We can arrange any contact you wish.
5. **How is your program administered? (Internally by the city or park district? An association?)** The GEPD has an online registration site for joining the program and reserving courts. Additionally, a player can book lessons with the pro and join house leagues. The GEPTC arranges all play for travel leagues
6. **Do you have a paddle pro or administrator?** The GEPD has a paid professional on staff. He also runs the summer tennis programs. He is paid a salary (no benefits) and receives 80% of all lesson revenue. The GEPTC also provides him with financial support
7. **Who does the maintenance?** Routine maintenance (light replacement, small screen repair, decking) is done by GEPD. Annual resurfacing and screen work is done by Reilly Green Mountain
8. **Has anyone argued that platform tennis is an elite sport that does not belong in your parks? How have you dealt with that position?** A park district commissioner has made that argument, but the majority of the GEPD board does not feel that way. We would encourage you to go to GEPD website for video replay of the various public meetings where this has been debated

9. **What ages play in your programs today? Men or women? Is there mixed play?** All ages play. Junior lessons occur throughout the winter. House league is coed, and mixed doubles play usually occurs on a social basis on Friday nights. Several couples have played in the Illinois Mixed Doubles tournaments. Our youngest players are around 10, and our oldest 60+. The age range is very balanced across 20, 30 40 and 50 year old players

10. **Is there "free" walk-up play?** There is no charge for a court. Your annual \$200 membership covers all court time. Courts are pre-booked in the evening for league play....Monday house league, men's travel Tuesday through Thursday. All other times are open for reservations on a first-come, first-serve basis with up to 7 days in advance ability to book a court

11. **Are your courts a burden on the city or park district? Is maintenance a problem?** We don't see a burden and we run a \$15,000+ annual surplus. Our existing park district staff handles garbage collection and snow removal and court builders provide help on major maintenance. Our only issue at times is keeping the court heaters in good working condition

12. **What % of play is winter vs summer roughly? Are your courts used in summer?** The bulk of play is winter, but it is rapidly expanding to a full 8 months of court usage. 38 players are in house spring league, 52 members are in men's spring league, and 16 women play in their spring league. Courts are very full from August 15th to the next May 15th. Few play in the summer

13. **To what extent, if any, has PT in your city influenced other parks programs, such as tennis and pickleball?** We have recently stripped about half of our outdoor tennis courts for pickleball, and we also have indoor play in the winter in recreation center. Tennis enjoyed it's largest level of players in lessons last summer. Racquet sports are enjoying strong popularity.

14. **Are your programs revenue positive or negative for the city or park district?** \$15,000+ annual operating surplus

15. **Knowing what you now know about platform tennis and its culture, and if you did not have a platform tennis program today, what would you tell your council or park district who had been approached by citizens who wanted to start a program in your parks?** It is the fastest growing program for adults in Chicago with nine new or expanded facilities being built this summer. It is a very unique program, but takes a core group of players to really drive the success.

16. **Would you mind if someone from our city gave you a call?** Happy to arrange

NATIONWIDE MUNICIPAL PLATFORM TENNIS FACILITIES SURVEY

May 31, 2017

Deephaven, MN

Contact: Dana Young, Deephaven City Administrator Clerk-Treasurer

Direct phone 952.358.9939

danayoung@mchsi.com

- 1. What are your city's strategic objectives for your PT facility and programs? Are they being achieved?**

We had a single old wood City PT court for probably 20 to 30 years. Court usage was growing and we started looking into building another court 8? [not sure of year] years ago. New single court at the time would cost us about \$70K, Lifetime used two courts available, moved and upgraded them for about \$50K for two. Objective was to provide more court time for residents
No

- 2. Do you have any idea why it has been so popular? (so unsuccessful?)**

Racquet sports (tennis, pickleball, platform) in general have been growing.

- 3. What benefits has platform tennis brought to your residents?**

Outdoor winter recreation, especially for wide range of ages—including kids and older adults

- 4. Is there a city or park official that we could talk to? Hopefully a player at your courts!**

- 5. How is your program administered? (Internally by the city or park district? An association?)**

Pretty much self-administered. Generally first come/first served, no reservation system, but there are regular groups that have played together and kind of reserved weekly time slots over the years, by posting a notice at the courts. That has generally worked out pretty well for them. A loose association of experienced long-time players puts on an annual tournament to contribute about \$2500 toward maintenance.

- 6. Do you have a paddle pro or administrator? No**

- 7. Who does the maintenance?**

City staff, occasionally contracted out if special equipment needed

- 8. Has anyone argued that platform tennis is an elite sport that does not belong in your parks? How have you dealt with that position?**

No, courts have been around for so many years they are pretty much accepted by everyone

9. What ages play in your programs today? Men or women? Is there mixed play?

All ages, men, women, mixed, kids, seniors

10. Is there “free” walk-up play?

All play is free, first come/first served, but residents are given priority. Seems to work out, no major issues

11. Are your courts a burden on the city or park district? Is maintenance a problem?

No, utilities and maintenance costs are relatively low, about \$4K/yr, loose association puts on an annual tournament that contributes about \$2500/yr toward maintenance.

12. What % of play is winter vs summer roughly? Are your courts used in summer?

Initially all use was winter, but increasingly courts are being used spring and fall; courts are not monitored so no specific seasonal usage data available

13. To what extent, if any, has PT in your city influenced other parks programs, such as tennis and pickleball?

All racquet sports in Deephaven have been growing—platform, tennis, and pickleball

14. Are your programs revenue positive or negative for the city or park district?

Negative, but reasonable, only in range of \$3K to 5K depending on the year

15. Knowing what you now know about platform tennis and its culture, and if you did not have a platform tennis program today, what would you tell your council or park district who had been approached by citizens who wanted to start a program in your parks?

Generally it's been a nice winter outdoor recreation offering for the City, seems to be appreciated by a wide and growing resident (and non-resident) demographic

16. Would you mind if someone from our city gave you a call? Not at all.

NATIONWIDE MUNICIPAL PLATFORM TENNIS FACILITIES SURVEY

Jim Coghlan, CPRP

Assistant Director of Parks and Recreation

2 Renshaw Road | Darien, CT 0682091

[203-656-7327](tel:203-656-7327) - office

JCoghlan@darienct.gov

1. To what degree has platform tennis been a successful program in your parks? What are your city's strategic objectives for your PT facility and programs? Are they being achieved?

We have 5 paddle tennis courts at our Weed Beach park. The courts are booked almost every Saturday & Sunday, especially in the mornings. They are also completely booked from 7 – 10pm, Monday – Thursday and are used heavily on Friday evenings. The Town of Darien is trying to provide another recreational opportunity to residents that may not be able to afford or who chose not to be members of private clubs.

2. Do you have any idea why it has been so popular? (so unsuccessful?)

The game is cyclical. It was big in the 1980's and is now very popular again. Patrons are playing the sport as there are not too many winter options besides fitness clubs in the area. We built a new paddle tennis building, fire pit and decking leading to the courts. This new facility has also increased the popularity of the game in town.

3. What benefits has platform tennis brought to your residents?

It provides residents another healthy fitness alternative. We find that many of the tennis players and golfers like to stay active in the winter months and paddle tennis is a perfect option. It also provides a facility and opportunities to bring the community together through organized lessons and game play.

4. Is there a city or park official that we could talk to?

Jim Coghlan, Assistant Director, [203-656-7327](tel:203-656-7327)

5. How is your program administered? (Internally by the city or park district? An association?)

Internally, mostly by me

6. Do you have a paddle pro or administrator?

We contract out our lesson program to a paddle tennis pro

7. Who does the maintenance?

We contract out the maintenance to a company to start the season, repairs are done in August or September. Our parks maintenance crew then does the great majority of the work on the courts.

8. Has anyone argued that platform tennis is an elite sport that does not belong in your parks? How have you dealt with that position?

No, the fees that patrons pay cover the operating costs of the facility

9. What ages play in your programs today? Men or women? Is there mixed play?

We have juniors, ages 7 – 10 & 11 – 14 and adult lessons. We have a county league (both men's and women's) that use the courts for matches on Saturday (men) and Thursday (women) mornings. There is also a Darien Paddle League with approximately 100 teams that was formed by a resident who loves the game.

10. Are your courts a burden on the city or park district? Is maintenance a problem?

No

11. What % of play is winter vs summer roughly? Are your courts used in summer?

Probably about 95% of the play is during the October – March timeframe. The courts are used a bit during the spring and summer months by league play.

12. To what extent, if any, has PT in your city influenced other parks programs, such as tennis and pickleball?

N/A

13. Do your programs revenue positive or negative for the city?

The paddle tennis fees covers the operating costs.

14. Knowing what you now know about platform tennis and its culture, and if you did not have a platform tennis program today, what would you tell your council or park district who had been approached by citizens who wanted to start a program in your parks?

Platform tennis is a growing sport and a great winter alternative. If you are able to charge a user fee, the operating costs will likely be covered and therefore the taxpayer that doesn't use the facility won't see their taxes increased as a result. There are so many activities that one can participate in during the spring – fall months. Platform tennis will help your residents stay active and use a park that may not get much winter use.

15. Would you mind if someone from our city gave you a call?

Absolutely fine, anytime!

NATIONWIDE MUNICIPAL PLATFORM TENNIS FACILITIES SURVEY

Olmstead Park, North Boulder, Colorado

Bryan Beary, Recreation Manager - District Services

303.413.7273

bearyb@bouldercolorado.gov

1. What are your city's strategic objectives for your PT facility and programs? Are they being achieved?

The platform tennis courts were planned and constructed for passive public use and enjoyment, and not included in a specific sports programming plan.

2. Do you have any idea why it has been so popular? (or unsuccessful?)

The courts see steady use and interest from a large community of tennis enthusiasts that otherwise would be unable to play outdoors during the colder months.

3. What benefits has platform tennis brought to your residents?

Beyond a cold-weather playing option, the fundamentals of platform tennis are also said to improve and benefit tennis skills through a smaller playing area and fast paced gameplay.

4. Is there a city or park official that we could talk to? Hopefully a player at your courts!

Administrators in the private 'Gonzo Tennis' league/program may be able to identify players (<http://gonzotennis.com/>).

You may also benefit from speaking with Kjersten (KJ) Buzek. KJ was the Tennis Coordinator for 7 years with Boulder Parks and Recreation during which time the courts were installed, and subsequently moved on to become the General Manager for 'The Meadows', a local private club where she led installation of a pair of platform tennis courts to support a 14 court tennis program. She currently lives in the Minneapolis area. KJ has been made aware of the inquiry, and would be happy to speak with you - her contact email is: kjbuzek@gmail.com

5. How is your program administered? (Internally by the city or park district? An association?)

Boulder Parks and Recreation does not currently administer programming for platform tennis. However, an informal community league exists that often rents court hours in the winter months.

6. Do you have a paddle pro or administrator?

Facility reservations and fee collections are managed by the staff of the adjacent North Boulder Recreation Center.

7. Who does the maintenance?

Regular maintenance is overseen by the staff in the Urban Park Operations workgroup. Court-specific repairs and maintenance are supported on an as-needed basis through a contractor.

8. Has anyone argued that platform tennis is an elite sport that does not belong in your parks? How have you dealt with that position?

Not to our knowledge. In fact, during the 2001 remodel of the North Boulder Recreation Center the original location of the platform tennis courts was to be impacted by a facility expansion. Staff determined that there was enough usage and public support to justify moving and re-installing the courts beyond the expansion area.

9. What ages play in your programs today? Men, women, youth, seniors? Is there mixed play?
Typical usage is mixed, primarily in the 'boomer' generation of patrons, aged 50-70 years.
10. Is there "free" walk-up play?
All city operated courts are intended to be reserved for a fee (\$7.50/court for 1.5 hours), though they are unlocked throughout the day.
11. Are your courts a burden on the city or park district? Is maintenance a problem?
The platform tennis courts do not represent a burden or maintenance challenge beyond those typically associated with outdoor public park facilities.
12. What % of play is winter vs summer roughly? Are your courts used in summer?
Winter represents approximately 65% of usage, Summer represents approximately 35% of usage.
13. To what extent, if any, has PT in your city influenced other parks programs, such as tennis and pickleball?
Boulder has a committed community of pickleball and tennis players, but any direct connection or influence from platform tennis is uncertain.
14. Are your programs revenue positive or negative for the city or park district?
With programming primarily addressed through rental groups and drop-in admission fees administered by existing staff, the courts are revenue neutral and operate primarily for community benefit.
15. Knowing what you now know about platform tennis and its culture, and if you did not have a platform tennis program today, what would you tell your council or park district who had been approached by citizens who wanted to start a program in your parks?
We would follow the same steps as we would for any new facility: study industry and participation trends, identify the needs the facility will serve, and present a clear picture of financial impacts related to capital investment and ongoing operational costs.
16. Would you mind if someone from our city administration gave you a call?
Of course, I can be reached at the contact info above.

NATIONWIDE MUNICIPAL PLATFORM TENNIS FACILITIES SURVEY

Ania Kazakevich

Manager/Head Platform Tennis Professional

Wilmette Platform Tennis Club

3551 Lake Avenue | Wilmette, IL 60091

Phone: 847.970.3806 | akazakevich@wilpark.org

1. What are your city's strategic objectives for your PT facility and programs? Are they being achieved? Or another way, to what degree has platform tennis been a successful program in your parks?

Provide healthy recreational activity for the members of the community. Introduce the sport to the public that otherwise won't have the chance to experience platform tennis. Encourage cross participation between the park district facilities. Stay within the demand of public for new upcoming sports and programs.

2. Do you have any idea why it has been so popular? (so unsuccessful?)

It's the very best outdoor activity in town that is affordable to all age groups. Camaraderie, friendship, competition, social play, great time after the play in the hut, girls night out, men's and ladies leagues, parties rentals, you name it this sport provides it. The club is the place where members bring their friends and family to spend quality time together.

3. What benefits has platform tennis brought to your residents?

Our members love to learn a new sport with their neighbors, friends, and relatives. Platform tennis has become a common denominator to social and professional network. This sport has united the families and became a thing to do.

4. Is there a city or park official that we could talk to? Hopefully a player at your courts!

Gordon Anderson iganderson@aol.com

5. How is your program administered? (Internally by the city or park district? An association?)

The program is administered through the Park District.

6. Do you have a paddle pro or administrator?

Yes, I'm the Manager/Head Platform Tennis Professional for the club. I handle both the paddle professional duties as well as all admin responsibilities.

7. Who does the maintenance?

Snow removal, court light bulb replacement, heater repairs and any other day to day maintenance duties are performed by Park District Grounds and Greens. Total Platform Tennis performs scheduled maintenance.

8. Has anyone argued that platform tennis is an elite sport that does not belong in your parks? How have you dealt with that position?

Absolutely not. Winnetka Park District has been in operations for over 22 years. The expansion to other nearby towns came naturally.

9. What ages play in your programs today? Men or women? Is there mixed play?

18-70 for men and women, and 5-13 for kids

10. Is there "free" walk-up play?

No

11. Are your courts a burden on the city or park district? Is maintenance a problem?

No, not at all.

12. What % of play is winter vs summer roughly? Are your courts used in summer?

95% fall and winter, 65% spring and 35% summer

13. To what extent, if any, has PT in your city influenced other parks programs, such as tennis and pickleball?

No completion. We have many members that play both tennis and Platform tennis

14. Are your programs revenue positive or negative for the city or park district?

Positive

15. Knowing what you now know about platform tennis and its culture, and if you did not have a platform tennis program today, what would you tell your council or park district who had been approached by citizens who wanted to start a program in your parks?

That is a no brainer. I would take them on the paddle courts and show them what the game is all about. Chicago Charities is the best and the closest National Tournament, I would invite them to see and feel what the buzz is all about.

16. Would you mind if someone from our city gave you a call?

Yes of course. I would be happy to speak with anyone regarding Platform Tennis.

Alternative Klapprich Platform Tennis Center Locations



Platform Tennis for Everyone!

Wayzata Success Formula

(As of June 20, 2017)

A group of enthusiastic citizens has developed a formula for its Platform Tennis proposal that will be very successful in Wayzata. The heart of this formula is built upon principles expressed by the City Council in its current draft Strategic Plan and developed by citizen input surrounding projects being developed in the City today. It also fulfills the Vision and Mission of the Parks & Trails Board to promote invigorating activity and community enrichment, while enhancing its parks for the benefit and enjoyment of all community constituencies.

The Proposal

With the guidance of the City's Strategic Plans and its Vision and Mission Statements (previous and current draft), the P&TB's proposal to add a platform tennis facility and program to its suite of leisure activities for Wayzata citizens was included in its budget for 2018, as approved by the Council last fall.

It will be located in Klapprich Park and include two courts with heated surfaces and LED lighting. A warm Depot style hut for camaraderie and viewing with an outdoor circular fire pit to encourage gathering surrounding play. Ideally, programming will include a robust curriculum to educate all ages in the skills and culture of this wonderful sport.

Benefits for Wayzata Residents:

The P&TB believes this activity will serve Wayzata all residents and enhance the quality of life for residents, businesses and the community at large:

1. It is played and enjoyed by people of all ages and ability levels.
2. It brings affordable, outdoor, winter fun to our Wayzata residents and families.
3. It offers healthy, outdoor vigorous exercise.
4. It provides friendly interaction that encourages camaraderie and a strong sense of community with a fun place to gather and be active together.
5. This facility will combine nicely with skating, sliding and playground activity at Klapprich Park. As such it will add another outdoor activity for youngsters at the elementary schools just a block in each direction.
6. This activity will increase participation in the tennis and pickle ball program at Bell Courts.
7. With thoughtful operating policies platform tennis will be a revenue positive program for the City just as it is in most municipal programs across the country.

Platform tennis is ideally suited for Wayzata and its active residents will quickly adopt it as a healthy, family oriented outdoor activity.

Experience in other Municipalities:

Significantly, platform tennis programs are growing in cities and parks all across the United States. See Muni Paddle Survey and responses to questions we asked administrators of programs in Denver, Chicago, Boston, New Canaan and Deephaven attached.

According to the American Platform Tennis Association (APTA) player levels everywhere are at an all-time high. APTA facility memberships have grown from 300 in 2007 to over 550 facilities in 2016. Most of the growth is municipal in some fashion. Women's leagues and junior play have also grown significantly. At the same time APTA memberships have doubled. Not all facilities or players have APTA memberships. Its current estimates count over 500 facilities and 200 backyard courts across the country.

In near-by Chicago growth is mushrooming, particularly as a public activity. No less than four new public courts at municipal facilities this summer.

Since constructing its first two platform tennis courts, the Glen Ellyn Park District has not experienced comparable growth in any other adult area of programming, including adult soccer, basketball and softball, as well as general programs such as adult dance and adult martial arts. The numbers from these areas of programming ranges from 12 to 112 participants with 90% male. In comparison, platform tennis is nearing 300 participants with over 40 women now playing on a regular basis and growing every year. Additionally, the activity has expanded from a six month to a year-round season for many players.

The sport has evolved from the private clubs to one that is being played and enjoyed by most anyone at over 25 public facilities throughout the City of Chicago. Alan Graham, "the godfather of Chicago paddle," maintains over 10,000 active Chicago players not counting juniors in his "paddle" database. League play is also exploding. More than 7,000 men and women players on hundreds of teams from 10 public and 41 private facilities play in the Charities League across the city and raise over \$25,000 annually for local charities.

Formula:

1. The platform tennis culture connects the community in an every-day recreational activity for gathering and relaxation while promoting health, camaraderie and family.
2. It is a welcoming "lively but not rowdy," affordable, all season activity for all ages and abilities, residents and visitors.
3. Its participants will actively help shape the vibrancy of the community.
4. Design matters – A first class facility - courts, warming hut and fire pit – with a hint of Lake Street.
5. A purposeful, sustainable plan to stimulate programming and encourage city economic enhancement around the sport's activities.

Project Costs:

1. Approximately \$250, 000 to build this first-class facility, \$125,000 to be raised privately.
2. Approximately \$8,000 annually in maintenance costs ... \$5,400 utilities, \$3,600 maintenance ... \$4,000 paid privately.
3. Enthusiastic paddle-wise administration actively promoting the program in the community.
4. A budget to promote the sport and its culture.

Structure to insure success:

1. The program would operate under certain structural principles. It is handled in three basic ways in other municipalities:
 - a. Entirely City funded and managed with city employed, paddle-wise administrator.
 - b. Entirely Association funded and managed, renting the facility and paying for maintenance from the City.
 - c. Public/Private Partnership between the City and an Association with liaison to Council approval and with shared management, maintenance and funding responsibilities.
2. However it is structured, the City retains overall control with advice from paddle-wise enthusiasts.
3. However it is structured, the City owns the facilities.
4. With an Association, under 1.b. and 1.c. above, there is no burden on the City other than real estate space, initial capital commitment and \$4,000 maintenance annually.
5. The Association would have two basic responsibilities:
 - a. It is the fundraiser for the \$125,000 private commitment and for annual maintenance and operating costs through membership fees, events and tournaments annually.
 - b. Under City oversight, the Association hires staff, manages operations, creates reasonable Rules & Regulations and provides programming, promotions and marketing.
6. The Association has a liaison with the City for final approvals.
7. City and Parks Board have representatives on association board.
8. The City provides a portion of electricity, natural gas and public works maintenance.
9. The Association meets court usage principles approved by the City. We suggest:
 - a. 40% free play (so everyone can play)
 - b. 15% lesson time (so everyone can learn the sport)
 - c. 5% structured play (so it's easy to get a game)
 - d. 40% reserved times (so players can rely upon a time to play)

The result will be a wonderful addition to the City's Parks & Trails. Platform tennis helps fulfill the principles of the City's draft Strategic Plan and the Vision of the Parks & Trails Board to promote healthy, invigorating activity in Wayzata's parks. Wayzata residents will love the platform tennis experience. It will entice them into our parks. The facility we are planning will become a gathering place for them and their families every day and every night all winter for years to come!

We have lots of interest, we have done the homework, we have created a great plan, fundraising is almost complete and we have enthusiastic leadership.

We can make it happen!

Wayzata Municipal Racquet Sports Association
Pro Forma P & L - \$100 (99 members)

Fiscal July 1 - June 30

		2018-2019	2019-2020	2020-2021
Revenue				
Dues				
Resident		9,150	10,580	12,296
Non-Resident		5,298	6,227	7,342
Total Dues		14,448	16,807	19,638
Lessons	120%	5,000	6,000	7,200
Hut Rental	120%	2,000	2,400	2,880
Equipment	120%	1,500	1,800	2,160
Total Revenue		22,948	27,007	31,878
Cost of Goods Sold				
Lessons	0.75	3,750	4,500	5,400
Equipment	0.6	900	1,080	1,296
CCFees	0.03	430	506	598
Total Cost of Goods Sold		5,080	6,086	7,294
Gross Profit		17,867	20,921	24,585
Expense				
Maintenance				
Wires		250	500	500
Lights		200	300	400
Snow removal		2,000	2,000	2,000
Painting		0	1,500	1,500
City Contribution		-1,225	-2,150	-2,200
Total Maintenance		1,225	2,150	2,200
Utilities				
Electric		600	600	600
Gas		4,000	4,000	4,000
Trash		250	250	250
Internet		600	600	600
City Contribution		-2,725	-2,725	-2,675
Total Utilities		2,725	2,725	2,775

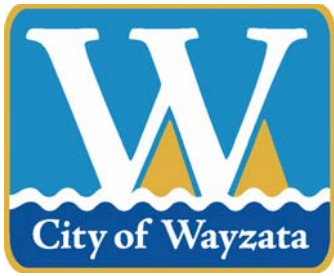
Administration				
Advertising	6,000	5,000	4,000	
Liability Insurance	500	500	500	
Dues (APTA, etc)	200	200	200	
Regular Salaries				
Director	15,000	16,000	17,000	
Total Regular Salaries	15,000	16,000	17,000	
Payroll Taxes	.0535	856	910	
Benefits	0	0	0	
Office Expense				
Office Equipment	250	250	250	
Office Supplies	300	300	300	
Postage & Delivery	150	150	150	
Copies and printing	500	500	500	
Total Office Expense	1,200	1,200	1,200	
Total Administration	23,703	23,756	23,810	
Total Operating Expenses	27,653	28,631	28,785	
Net Operating Income	-9,785	-7,710	-4,200	

**Wayzata Municipal Racquet Sports Association
Pro Forma P & L - \$200 (99 member)**

Fiscal July 1 - June 30

		2018-2019	2019-2020	2020-2021
Revenue				
Dues				
Resident		16,100	18,920	22,304
Non-Resident		9,815	11,648	13,848
Total Dues		25,915	30,568	36,152
Lessons	120%	10,000	12,000	14,400
Hut Rental	120%	4,000	4,800	5,760
Equipment	120%	2,000	2,400	2,880
Total Revenue		41,915	49,768	59,192
Cost of Goods Sold				
Lessons	0.75	7,500	9,000	10,800
Equipment	0.6	1,200	1,440	1,728
CCFees	0.03	786	933	1,110
Total Cost of Goods Sold		9,486	11,373	13,638
Gross Profit		32,429	38,395	45,554
Expense				
Maintenance				
Wires		250	500	500
Lights		200	300	400
Snow removal		2,000	2,000	2,000
Painting		0	1,500	1,500
City Contribution		-1,225	-2,150	-2,200
Total Maintenance		1,225	2,150	2,200
Utilities				
Electric		600	600	600
Gas		4,000	4,000	4,000
Trash		250	250	250
Internet		600	600	600
City Contribution		-2,725	-2,725	-2,675
Total Utilities		2,725	2,725	2,775

Administration				
Advertising	6,000	5,000	4,000	
Liability Insurance	500	500	500	
Dues (APTA, etc)	200	200	200	
Regular Salaries				
Director	15,000	16,000	17,000	
PT admin	4,000	4,000	4,000	
Total Regular Salaries	19,000	20,000	21,000	
Payroll Taxes	.0535	1,070	1,124	
Benefits	0	0	0	
Office Expense				
Office Equipment	250	250	250	
Office Supplies	300	300	300	
Postage & Delivery	150	150	150	
Copies and printing	500	500	500	
Total Office Expense	1,200	1,200	1,200	
Total Administration	27,917	27,970	28,024	
Total Operating Expenses	31,867	32,845	32,999	
Net Operating Income	563	5,550	12,555	



City of Wayzata Public Works

299 Wayzata Blvd. W
Wayzata, MN 55391

Director Of Public Service

David Dudinsky

City Engineer/Assist. Public Works Director

Mike Kelly

Public Works Superintendent

Jim Eibensteiner

Public Works Secretary/Utility Billing Clerk

Rebecca Jones

Memorandum

TO: City Council and City Manager
FROM: David Dudinsky; Director of Public Service
DATE: June 14, 2017
SUBJECT: Summit Park Cemetery Expansion Options Discussion

Of the three city owned cemeteries, Summit Park Cemetery has been the primary cemetery with full and cremation gravesites available for sale to the residents of Wayzata.

The city has discussed expansion of the Summit Park Cemetery as far back as 2006. An informal “cemetery committee” was formed that included the following churches and funeral home:

- Redeemer Lutheran Church
- Wayzata Community Church
- St. Bartholomew Catholic Church
- Unitarian Universalist Church
- David Lee Funeral Home

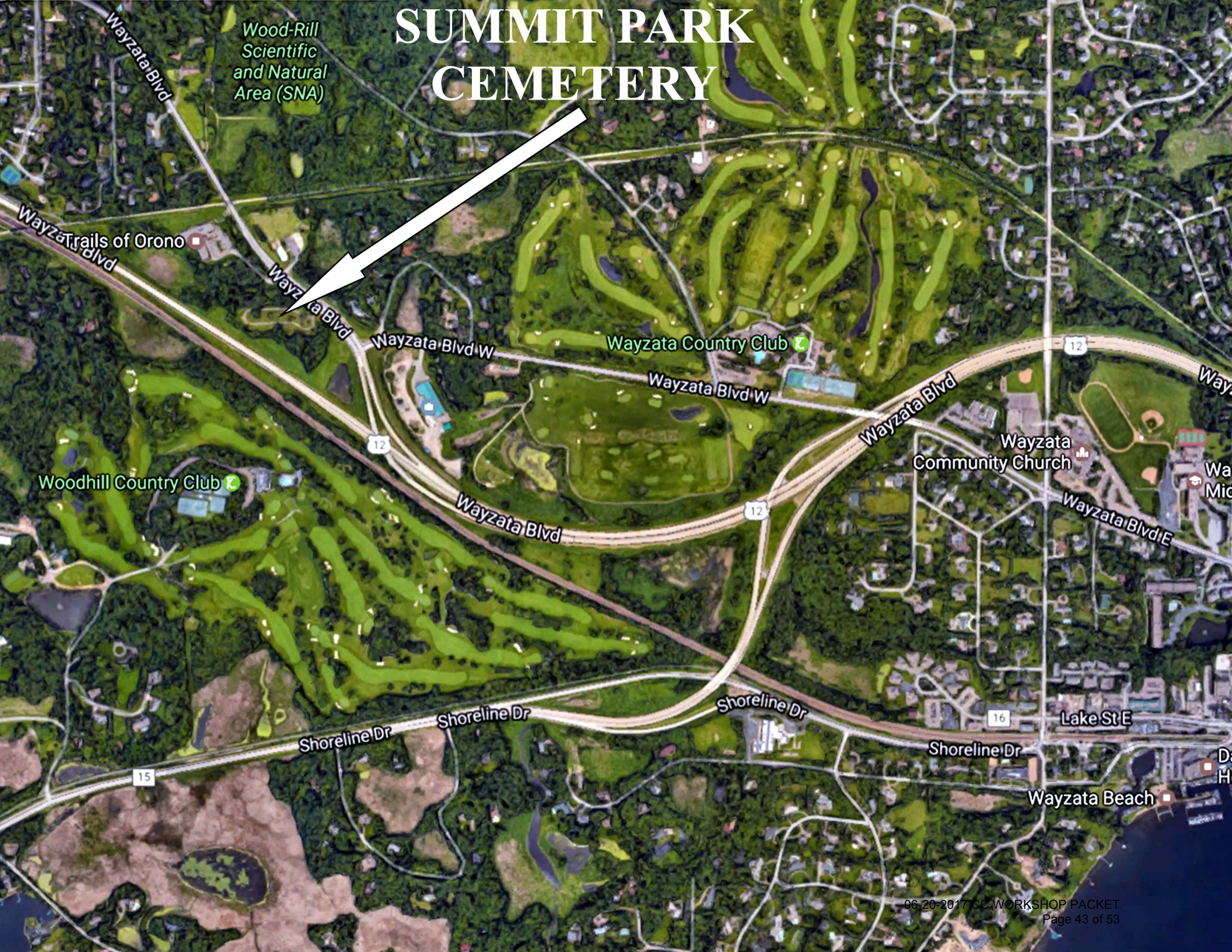
The City hired a consultant, Anderson Johnson Assoc., Inc. to develop concept plans that were shared with the cemetery committee. No conclusions or recommendations were brought forth to the city council. The primary reasons were that the TH 12 bypass was under construction along the back side of the cemetery and Hennepin County was starting to develop plans for the reconstruction of now CSAH 112 (the old TH 12) in front of the cemetery.

In the last year, the city sold the last available grave site in Summit Park Cemetery.

For discussion, is the Council interested in doing a modest expansion of the Summit Park Cemetery?

Supporting formation is attached for reference.

SUMMIT PARK CEMETERY

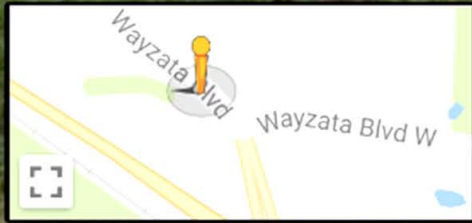




Wayzata Blvd

Wayzata, Minnesota

Street View - Aug 2016



Google

SUMMIT PARK CEMETERY

Build Road
Expansion



Proposed
Cremation
Gardens

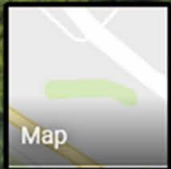


Wayzata Blvd

Wayzata Blvd

Wayzata Blvd

Wayzata Blvd



Google

**20 Foot Mn/DOT
Temporary Easement**

**Develop Layout After
Mn/DOT Project
is Completed
2008-2009**

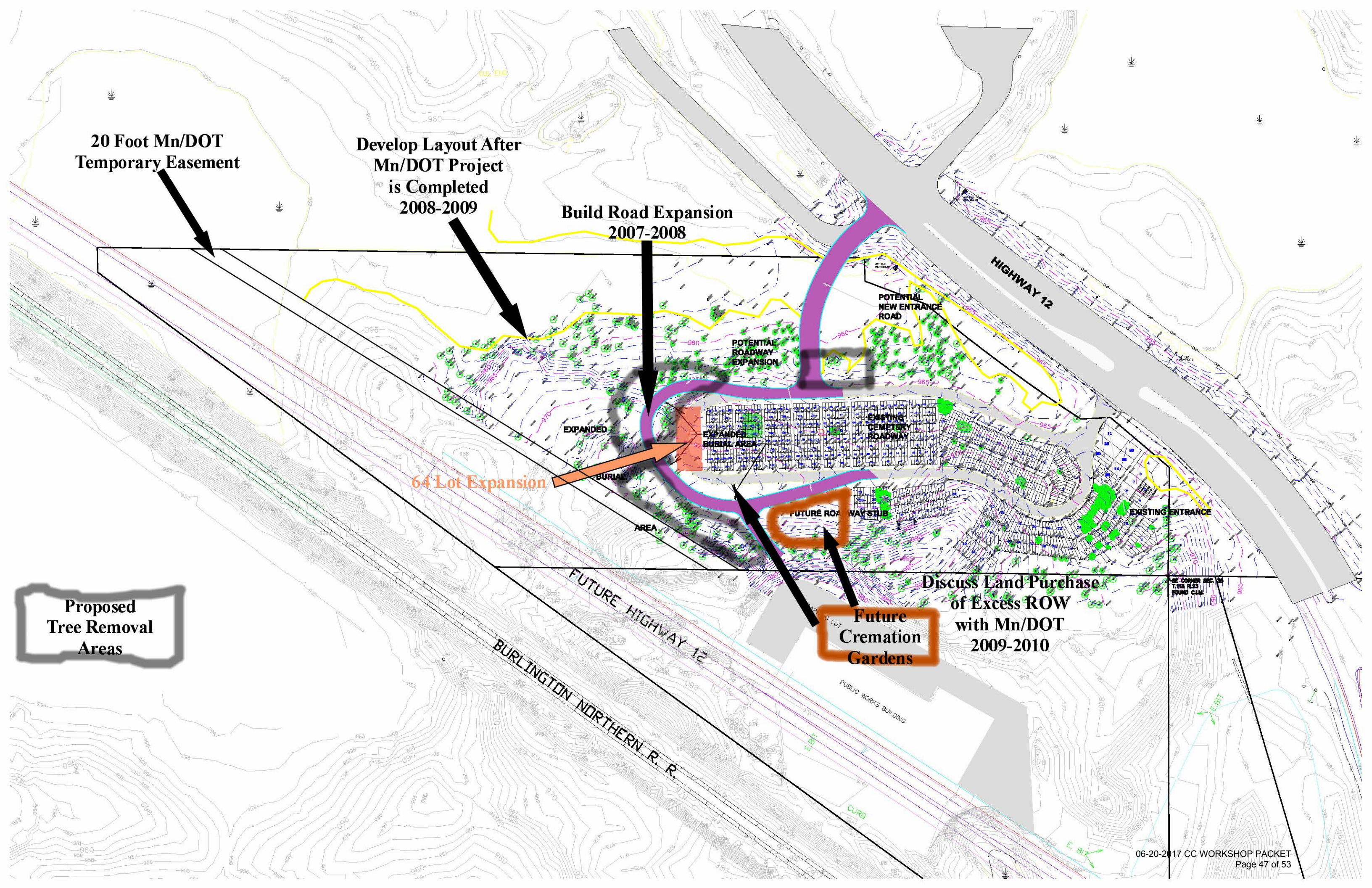
**Build Road Expansion
2007-2008**

64 Lot Expansion

**Discuss Land Purchase
of Excess ROW
with Mn/DOT
2009-2010**

**Proposed
Tree Removal
Areas**

**Future
Cremation
Gardens**





City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox
City Council:
Dan Koch
Johanna McCarthy
Alex Plechash
Steven Tyacke
City Manager:
Jeffrey Dahl

Date: June 15, 2017
To: The Honorable Mayor and Members of the City Council
From: Jeffrey Dahl, City Manager and Dave Dudinsky, Public Services Director
Subject: Review Boat Slip Policy

Background

Please see the attached City Ordinance Chapter 311 "Municipal Boat Slips" and the attached corresponding Boat Slip Policy. As time goes by, it is a good practice to review policies and procedures to ensure they are consistent with the code and Council direction.

Update

A resident has recently requested to have a personal watercraft (Jet Ski) at their rented slip in the Marina. While the Boat Slip Code and Policy do not explicitly prohibit personal watercraft, the City staff has used its discretion in the past, per the Boat Slip Policy, and prohibited jet skis.

A few variables to consider:

- Per the LMCD, only one personal watercraft can be allowed per boat slip. While the resident requested to dock two jet skis at the slip, they would be satisfied with docking just one.
- Many jet skis are now just as long as many traditional boats.
- Allowing jet skis in the marina would be a change and would alter the character of the marina.
- Staff does not have any data to support that Jet Ski's are more dangerous or drivers are any more wreck less than drives of other watercraft.

Staff is looking for feedback regarding the current practice versus policy. If the direction is that Jet Ski's are not to be allowed, the policy should reflect that direction and be changed at a Council Meeting. If the direction is that they are to be allowed, staff will approve the aforementioned request.

Conclusion

Pending discussion at this work shop, staff is planning on permitting the Jet Ski request for this year and any policy change, if approved, would go into effect for the 2018 season.

In addition to any policy change, staff is planning on reviewing boat slip fees as a part of the 2018 budget process.

Attachments

1. City Ordinance, Chapter 311, Municipal Boat Slips AND Boat Slip Policy

- CHAPTER 311 -

MUNICIPAL BOAT SLIPS

311.01. Permit required. No person shall moor, dock, maintain or place any boat or other watercraft upon, in or adjacent to any part of the shoreline of the lagoon owned and maintained by the City adjacent to the municipal beach without first having secured a valid permit therefor as herein provided.

311.02. Application for permit. Any qualified person desiring a permit for a municipal boat slip shall make application therefor on an application form supplied by the City. A completed application must contain the applicant's name, address, type of boat to be moored, State boat license number and all other information requested on the application.

311.03. Permit restrictions. A permit for a municipal boat slip shall authorize the person to whom it is issued to park and store the boat or other watercraft described on the permit in the boat slip assigned by the City and noted on the permit, for the current year's boating season. No such permit shall be assignable or transferable by the permit holder to another person. As a condition of being issued a permit, the permit holder must hold the City harmless from any and all damage or loss whatsoever arising from the use of the slip authorized by the permit.

311.04. Policy and priority for issuing permits. The City Manager shall prepare and review annually a policy to carry out the provisions of this Chapter. The number of permits issued annually shall be limited to the number of slips available, and the permits shall be issued in the following order of priority:

- 1) Class 1: residents of Wayzata.
- 2) Class 2: persons owning real property in Wayzata who do not reside in Wayzata
- 3) Class 3: persons who work in Wayzata.
- 4) Class 4: all other applicants

Applications for permits under this Chapter will be processed annually.

311.05. Limitations on use of boat slips. The City shall provide all mooring structures and slips within the City-owned lagoon, and no person may construct a dock or any other attachment to said structures. Each boat slip shall be numbered, and no permit holder may use any other slip than the one assigned to that person by the City as indicated on the permit. Only one permit for a municipal boat slip may be issued to applicants sharing a common address.

311.06. Cancellation of permits. Any boat slip for which a permit has been issued that is not used by June 10th in the year in which it is issued shall be declared vacated, the permit for said slip shall be canceled, and the fee paid for the permit shall not be refundable.

The City Council, by resolution, may set further restrictions on the types of watercraft for which permits may be issued under this Chapter and the fees to be charged for such permits.

311.07. Parking permits. A permit for the parking of an automobile or other motorized vehicle on public lands or grounds adjacent to or in the neighborhood of the municipal beach between the hours of 10:30 P.M. and 5:00 A.M. shall be issued by the City Manager to each

person to whom a permit for municipal boat slip is issued. Such parking permit shall not be assignable or transferable.

BOAT SLIP POLICY

1. Slip holders from the previous year who continue to qualify for priority Class 1 (residents of Wayzata, as defined in Chapter 311 of City Code and this Policy) may renew their slip permits by submitting completed renewal application forms, as provided by the City with all required information thereon, and paying the appropriate fee.
2. New and renewal slip permit applications and application fees, must be submitted to the City Clerk no later than the close of business on the second Tuesday of January to be considered for new or renewed slip permits.
 - a) Previous year's permit holders in Class 1 must submit the required fees and a completed renewal application by the close of business on the second Tuesday of January. Failure to pay the required fee and submit a completed application by such date will result in forfeiture of the boat slip permit.
 - b) On the first Tuesday in February any open municipal boat slips will be assigned to applicants in order of priority class and through a lottery.
 - c) A waiting list of 20 applications shall be maintained by the City to allow for the possibility of seasonal turnover of slip holders.
3. Applications and slip permits are limited to one per residence.
4. Boats covered by a slip permit must be registered, and insured to the person holding the permit. The applicant for a permit must be the principal operator of the boat. **If a boat is owned by more than one person, all owners must be residents of Wayzata in order to qualify for priority Class 1.**
5. Non-resident applicants cannot use the address of a parent or friend owning property in Wayzata to qualify for priority Class 1 or 2. To qualify for priority Class 1, proof of residency must be established by submitting a copy of one of the following with an application: (1) a valid Minnesota driver's license with a Wayzata address; (2) proof of voter registration in Wayzata; or (3) proof of homestead in Wayzata. To qualify as a resident of Wayzata for Class 1, the Applicant must also live and have a primary residence in Wayzata for more than six months out of the year.
6. Slip permit holders in priority Class 1 who move outside the City of Wayzata after payment of a slip permit fee prior to June 1st of a given year shall forfeit their fee and their slip permit. Slip permit holders in priority Class 1 who move outside the City of Wayzata after June 1st of a given year may continue to hold their slip permit until the end of the season, but may not assign the slip permit to the person purchasing, renting or otherwise occupying their Wayzata residence.
7. Unassigned slips will be assigned annually according to the priority classes outlined in the City's Municipal Boat Slip ordinance, Chapter 311 of City Code,

and this Policy. A waiting list not to exceed 20 applicants shall be maintained by the City. If and when slips become available during the boating season, such shall be assigned to applicants on the waiting list, in the order of list.

8. Assigned boat slips not occupied by June 10th of a given year shall be declared vacated, and the permit canceled, and the fee forfeited (it shall not be refundable). Any such vacant slip will be assigned to the next person on the waiting list.
9. Permit holders in priority Class 1 from the previous year who have moved out of Wayzata, or sold their Wayzata property, or no longer have Wayzata as their primary residence, will lose their priority Class 1 status and must reapply under another priority class if they wish to obtain a new slip permit.
10. Applications shall be required to provide all information requested on the City-provided application form, including a copy of the boat registration card and current certificate of insurance. Failure to comply with all of these requirements, such as failure to provide all of the information requested on the slip permit application, and payment of the applicable fee will result in disqualification for a slip permit, and for renewal applications, forfeiture of slip and priority Class.
11. Permitted Watercraft. The following restrictions shall apply to the type of watercraft eligible for a municipal boat slip permit.
 - 1) No watercraft shall have a beam exceeding eight and one-half (8 1/2) feet.
 - 2) No watercraft shall have a draft in excess of thirty-six (36) inches.
 - 3) No watercraft shall exceed twenty-six (26) feet in length from bow to stern.
 - 4) All watercraft shall be subject to design and seasonal water limits of the lagoon and associated parking facilities.

Rowboats: With respect to rowboats:

- 1) No rowboats shall exceed 16 feet in length and all must have an open hull with/without a motor. Rowboats must contain oars or oarlock sockets. Motors shall not exceed 25 horsepower.
- 2) All rowboats shall be subject to design and seasonal water limits of the lagoon and associated parking facilities.
- 3) Rowboat permit holders who wish to move to inner/outer marina slips must enter in the annual lottery.

All boats, including rowboats, canoes and kayaks, must be off City property by November 1 of each year.

12. It is the responsibility of the slip holder to provide the City with updated DNR registration information and insurance information should there be a change in the boat moored and or insurance coverage.

Boat Slip Selection Process (Revised November 2007)

A. Applicant Classes and Eligibility

1. Applications for boat slips shall be reviewed for completeness and, for those that are complete, sorted according to the following priority Classes: (1. residents, 2. property owners, 3. persons who work in Wayzata, 4. others) each as defined in the City's Municipal Boat Slip Ordinance and this Policy. No applications shall be taken after the close of business on the second Tuesday of January.

2. Subject to part B below, new slip permits shall be issued first to Eligible Applicants in Class 1, according to lottery if the number of new slip permit applications exceeds the available number of boat slips; then to Class 2, according to lottery if the number of applications exceeds the available number of boat slips; then to Class 3, according to lottery if the number of applications exceeds the available number of boat slips; and then to Class 4, according to lottery if the number of applications exceeds the available number of boat slips.

B. Priority Group

Any Eligible Applicant who has applied unsuccessfully for a boat slip for at least seven consecutive years as a Class 1 applicant shall be in a *Priority Group*. The Priority Group shall operate as follows:

1. Each year, one half of the available number of slips (rounding up for odd numbers) shall be available to the Priority Group. Such number of slips is referred to as the "*Priority Pool*".
2. Prior to any General Lottery drawing, each Priority Group applicant shall be eligible to receive a new slip permit from the Priority Pool.
3. If the number of slips available in the Priority Pool in any year exceeds the number of Priority Group applicants for that year, each such Priority Group applicant shall receive a slip and the excess number of slips shall be included in the pool of slips available in the General Lottery.
4. If there are insufficient slips available in the Priority Pool to accommodate all Priority Group applicants, a lottery shall be conducted (prior to any General Lottery drawing) solely relating to the Priority Pool. The only applicants eligible to participate in such "*Priority Lottery*" shall be Priority Group applicants. Priority Group applicants shall receive one chance in the Priority Lottery equal to the number of consecutive years the applicant has applied for a boat slip permit since and including the year 2002.
5. Any Priority Group applicant who participates in a Priority Lottery and is unsuccessful in such lottery shall be then included in the General Lottery in the same manner as any other applicant.

C. General Lottery

1. After allocation of boat slips to any Priority Group applicants pursuant to part B above (and after conducting a Priority Lottery if needed), the remaining number of boat slips available (to the extent they are less than the total number of remaining boat slip applicants) shall be administered by a "*General Lottery*" as follows: One chance in the lottery will be

given to each Eligible Applicant for first year applicants. Multi chances will be given for each consecutive year the applicant has applied for a boat slip permit. See the table below on chances assigned to applicants who have been unsuccessful in previous lotteries.

Number of Consecutive Year(s)	Chances
1	1
2	4
3	9
4	16
5	25
6	36
7	49

2. If a Priority Lottery or General Lottery is needed, each such lottery drawing shall be held on the first Tuesday in February to determine the issuance of available boat slips.