



Wayzata Parks and Trails Board Meeting Agenda

**Wednesday, June 21, 2017
6:00 pm**

**Wayzata City Hall, Conference Room
600 Rice Street East
Wayzata, Minnesota**

- 1. Call to Order, Roll Call**
- 2. Approval of Minutes of May 17, 2017 Board Meeting**
- 3. Approval of Agenda for June 21, 2017 Board Meeting**
- 4. Old Business**
 - a. Little Beach Pier Update**
 - b. Communications Report & Update**
 - c. Summer Programs Update**
 - d. Paddle Tennis Update**
 - e. Sunday Concert Series Update**
- 5. New Business**
 - a. CIP 2017 Identification & Discussion**
 - b. Parks & Trails Strategic Plan and Master Parks Plan Development, Wayzata City Council 2017-2023**
- 6. Other Business**
- 7. Adjourn**

Wayzata Parks & Trails Board

Meeting Minutes

Wednesday, May 17, 2017

Chair Baasen called the meeting to order at 6:08 p.m. (Note: He later had to leave to represent the board at the Lake Minnetonka Conservation District, and Vice-Chair Babcock led the meeting for the duration.)

Present: Entire Board (except for S. Randolph) and Public Works Director Dave Dudinsky.

Minutes of April 19, 2017 meeting were approved as corrected.

Old Business:

- a. Little Beach Pier – Chair Baasen explained that LMCD was holding a special hearing that night because the pier was considered a new feature, not just an extension of a current dock. (LMCD later approved the pier 10-0.)
- b. Communications report – Bader distributed outlines of a new emailed newsletter and asked for feedback. Board's consensus was that the newsletter should stick to featuring city-sponsored activities and not attempt to publicize other goings on in town. Board members collected emails of people who will be invited to subscribe to the newsletter, and Purdy offered to input the contact information.
- c. Program update – About 191 people have signed up for summer lessons and activities in the parks so far, according to Minnetonka Community Ed. Dudinsky said he would ask them about setting up additional bocce ball and pickle balls opportunities. ... The board discussed the May 11 kickoff, which they felt was generally well attended and a good social event, albeit less of a marketing and sign-up activity than expected. MCE did not bring a computer to register people on site. If the kickoff were repeated next year, the board would like the program managers to be able to register people on site. They would also like to see earlier coordination of planning and implementation. Also, some expressed unease with again asking Tim McCormick to provide free hotdogs (although his participation – and hotdogs – were much appreciated this year). If budget allows next year, promotional funds could include any food and beverages served. (The \$20,000 budgeted for the programs this year included \$4,000 for promotional expenses.)
- d. Paddle Tennis Update – McWethy reported that the paddle tennis steering committee has added five new members, all from Wayzata. The committee is tentatively planning a June 20 workshop with the city council, and he invited board members to attend. Fund raising is going very well, he said, but they must address the issue of why we want paddle tennis and what would it do for the city. They have learned that to be successful they must have a structure in place that includes lessons, scholarships and more.
- e. Concert Series – The board discussed promotional and publicity actions that should precede the June 11 series kickoff (flyer distribution, Wayzata Weekly, FaceBook, website, local newspapers). They also discussed site logistics, e.g. hanging a banner and placing recycling cans – both to be done by Public Works staff.

- f. Buckthorn report – Babcock reported that 26 members of the Wayzata High School football team help remove two truckloads of buckthorn. Four volunteers, including Babcock, supervised the operation.

New Business:

- a. CIP 2017 – Dudinsky distributed spreadsheets showing current spending plans. He highlighting the soon-to-be-completed construction of a site for two accessible toilet facilities near the Depot; new signage for a Ferndale Avenue connection for the Dakota and Luce Line bike trails; and plans to have a workshop with the city council to discuss signage for the beach and other areas.
- b. Parks Agenda 2018 – The board did not discuss this item on the agenda.

Other Business:

- Showalter asked Dudinsky to look into pedestrian crossings from the south side of Wayzata Blvd. to Klappich Park.

- McWethy attended the dedication of the St. Bart's School garden and reported favorably on it and the recognition given to the city staff and Parks and Trails Board.

The meeting adjourned approximately 7:50 p.m.

Respectfully submitted,

Mary Bader

Note: Next scheduled meeting is June 21.