

**WAYZATA CITY COUNCIL
MEETING MINUTES
November 1, 2017**

AGENDA ITEM 1. Call to Order.

Mayor Willcox called the meeting to order at 7:00 p.m.

AGENDA ITEM 2. Pledge of Allegiance.

AGENDA ITEM 3. Roll Call.

Council Members present: Koch, McCarthy, Plechash and Tyacke. Also present: City Manager Dahl, Police Chief Risvold, and City Attorney Schelzel.

Mayor Willcox reported the Council met in a closed meeting to conduct a performance evaluation of Wayzata City Manager Jeffrey Dahl. They concluded the City Manager is well respected and overall the Council is pleased with his work.

AGENDA ITEM 4. Approve Agenda.

Mayor Willcox reported changes to the agenda include an additional Municipal License under Item 7(c) and additional people to thank in the resolution under Item 8(a).

Mr. Tyacke made a motion, seconded by Mrs. McCarthy to approve the amended agenda. There was no further discussion. The motion carried 5/0.

AGENDA ITEM 5. Public Forum.

a. Minnesota State Representative Jerry Hertaus – Update on Legislative Issues

Minnesota State Representative Jerry Hertaus reported during this past legislative session they completed the budget. The State is fully funded for the duration of the biennium, and they will reconvene at the end of February to focus on policy issues. He read the bill he co-authored in commemoration for Officer Matthews, which designated the section of Highway 12 in Wayzata as Officer Bill Matthews Memorial Highway.

Representative Hertaus reported he had been working with the Wayzata City Council and staff to get specific language in the tax bill. He explained the extension of the Widsten TIF District had been problematic for the last couple of sessions because they did not get a tax bill. The Governor had said he would sign the tax bill, but in the end changed his mind. At that time, Representative Hertaus suggested to Wayzata to try and keep the TIF district alive and restructure the debt, and they would try for a tax bill again. As the next session drew to an end, the Governor began to engage, but they had to go into a special session in order to wrap everything up. The tax bill was presented in the Special Session, and according to the Constitution, if the Governor does not sign it, it is pocket vetoed. The Governor signed all the bills that were presented during the General Session, and mistakenly assumed the tax bill would automatically become law. Comfort language had been added to the tax bill, and the Governor reluctantly signed the bill later that night. This bill also provided business tax relief, social security tax credits for seniors, and other improvements that returned about \$660,000,000 to Minnesota Tax Payers.

Mayor Willcox provided a brief history on the Widsten TIF district and stated by resurrecting it, they are able to get money back into the City to pay back its CIP loan. He explained when it was passed by the House, but not the Senate and went to the Conference Committee, Representative Hertaus got himself on that committee and did an excellent job getting it through for the City. He

presented Representative Hertaus with a plaque which contained a copy of the legislation (Minnesota Laws, 2017 First Special Session, Chapter 1, Article 6, Section 24) that amended the Widsten TIF district.

b. Wayzata Chamber of Commerce Awards – Becky Pierson

Becky Pierson, President of the Wayzata Chamber of Commerce, and Brooke Beyer, Director of Community Events and Marketing, presented the award for the James J. Hill Days Parade to Police Chief Risvold, the Wayzata Police Department, and surrounding community police departments.

Chief Risvold thanked Ms. Pierson for the award, and commented about 25 police departments were represented in the parade.

AGENDA ITEM 6. New Agenda Items.

None.

AGENDA ITEM 7. Consent Agenda.

Mayor Willcox reported item 7(c) has been amended and to include a temporary on-sale liquor license for the Officer Bill Matthews fundraiser at the Wayzata American Legion.

Mr. Koch referred to item 7(h), and inquired if the contract has ever been put out for bid or reviewed since they have had this IT contract with Loeffler for nine years.

City Manager Dahl responded they have discussed it internally and agree they need to reexamine how IT services are provided. Loeffler requested an update to our contract with them, and staff added a clause that the contract may be terminated with a 30-day notice.

Mr. Plechash referred to item 7(g), and stated they can use City credit cards for capital asset purchases upon approval of the City Manager. He inquired why they would ever purchase a capital asset using a credit card instead of using a purchase order and check.

City Manager Dahl responded there is a \$5,000 limit per transaction for City employees with a credit card. The use of a credit card is rare, but would be used if they needed a time sensitive payment to a vendor.

Mayor Willcox referred to item 7(d), regarding the Mediacom Customer Service Report, and inquired if the City is receiving complaints from Wayzata residents and if we keep record of them.

City Manager Dahl responded the City keeps a record of complaints received and only receives a few each month. In general, complaints have been down over the past six months, but are still consistent. He agreed to compile the complaints for the Council to review.

Mrs. McCarthy stated it would also be helpful to see a measurement regarding the time of how long it takes to answer a call and resolve an issue. She would like to see a visual display that shows the number of calls, the type of calls, and the elapsed time until the problem is resolved.

Mr. Plechash referred to page 32 of the meeting packet, and pointed out that it says standard installations will be completed within seven business days after an order has been placed. However, the report shows they performed all standard installations within seven business days after an order has been placed just 94 percent of the time. This shows they did not comply.

Mr. Plechash made a motion, seconded by Mrs. McCarthy, to approve the amended consent agenda:

- a. Approval of City Council Workshop Meeting Minutes of October 17, 2017 and City Council Regular Meeting Minutes of October 17, 2017
- b. Approval of Check Register
- c. Approval of Municipal Licenses
- d. Acceptance of Mediacom Quarterly Customer Service Report
- e. Approval of Second Reading of Ordinance No. 775 Vacating Certain Right of Way Adjacent to 339 Barry Avenue South

- 1 f. Approval of Resolution No. 48-2017 Calling for a Public Hearing for the Purpose of
2 Providing Host Approval for the Issuance of Revenue Bonds by the City of Hopkins
3 g. Approval of Credit Card Use Policy
4 h. Approval of IT Contract with Loffler
5 There was no further discussion. The motion carried 5/0.
6

7 **AGENDA ITEM 8. New Business.**

8 a. **Consider Approval of Resolution No. 50-2017 Appreciation and Recognition of**
9 **Individuals and Entities who Supported the City as a Result of Officer Bill Mathews'**
10 **Tragic Death**

11 City Manager Dahl reported they have been working on initiatives to thank partners and honor
12 Officer Mathews and his family in the future. Some of these initiatives include a memorial, the re-
13 naming of Highway 12 through Wayzata, and meeting with the Mathews family to make sure the
14 insurance process goes smoothly. They also want to thank individuals and entities that have helped
15 out, and will try to memorialize it with the proposed resolution.

16 Mayor Willcox read the proposed resolution and the individuals and entities listed on it.

17 Chief Risvold commented they owe their thanks to many more not listed in the resolution.
18 He commented they also had food from Wuollet Bakery, Bellecour, 6Smith, and Crisp and Green
19 and received support from the City of Long Lake City Council and U.S. Senator Al Franken. He
20 also thanked Chief Mike Goldstein with the Plymouth Police Department, Colonel Matt Langer
21 with the State Patrol, Sheriff Rich Stanek, and Pastor Dan Carlson. He stated he wholeheartedly
22 supports this resolution as another way to say thank you to so many.

23 Mayor Willcox congratulated Chief Risvold on the letter of thanks that was published in
24 the *Star Tribune* and other places. It was respectful, well done, and captured the depth of emotion
25 the City felt.

26 City Manager Dahl advised they will amend the resolution to include the entities that Chief
27 Risvold spoke of.

28 Mr. Plechash made a motion, seconded by Mrs. McCarthy, to adopt Resolution No. 50-
29 2017 of Appreciation and Recognition of Individuals and Entities who supported the City as a result
30 of Officer Bill Matthews tragic death, with the additional names Chief Risvold offered. There was
31 no further discussion. Motion carried 5/0.
32

33 **AGENDA ITEM 9. City Manager's Report and Discussion Items.**

34 a. **Upcoming Events/Announcements**

- 35 • The American Legion is holding an event on November 17 at 5:00 p.m. to raise money for
36 the Matthews family and members of the Wayzata Police Department to travel to
37 Washington D.C. for Police Week in May 2018. During this time, Officer Matthews' name
38 will be added to the National Police Officers Memorial Wall. The cost of the fund raising
39 event is \$20 for dinner, \$10 for children, and \$50 per family.
40 • Wayzata Chamber of Commerce is holding an event on November 30 at Wayzata Brew
41 Works to raise money for the Memorial Fund that goes directly to the Matthews family.
42 • The Farmers Market is done for the season. City staff will meet with the vendors and
43 businesses on how it all went and will provide a report to the Council.
44 • There will be a joint meeting with the City Council and the Parks and Trails Board on
45 November 15 to discuss the future master plan and the platform tennis initiative.
46

47 b. **Comprehensive Plan Process**

48 City Manager Dahl reported they continue to move forward with the visioning process. Several
49 meetings have been scheduled throughout the coming weeks and details can be found on the City's

1 website. Future iQ and the Advisory Committee are reaching out to certain neighborhoods and
2 committees to get additional feedback from the community stakeholders.

3
4 **c. Council Member Updates/Announcements**

5 Mayor Willcox noted fundraising efforts continue for Lake Effect along with discussions with
6 potential partners regarding programming that might happen at the Eco Park. He commented Boo
7 Blast was a big success, despite cold temperatures, and announced Light Up the Lake will take
8 place on November 24.

9
10 **AGENDA ITEM 10. Public Forum Continued (if necessary).**

11 There were no comments.

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13 **AGENDA ITEM 11. Adjournment.**

14 Mrs. McCarthy made a motion, seconded by Mr. Tyacke to adjourn. There being no further
15 business, Mr. Willcox adjourned the meeting at 7:54 p.m.

16
17 Respectfully submitted,

18
19 *Becky Malone 11-21-2017*
20

21 Becky Malone
22 City Clerk

23
24 Drafted by Shannon Schmidt
25 *TimeSaver Off Site Secretarial, Inc.*